

TABLE-TOP EXHIBIT APPLICATION & CONTRACT

DISCOUNT: 15% FOR BOTH MEETINGS | 25% WHEN EXHIBITING AT ENDOEXPO 2019

INSTRUCTIONS: Complete all sections. **Sign and return this application with payment and authorized signature or application cannot be processed.** Upon assignment of space, a written confirmation will be sent.

1. COMPANY INFORMATION:

Company Name _____

Main Contact _____

Title _____

Address _____

City, State, Zip _____ Country _____


Website _____

Main Contact Phone _____

Main Contact Email _____

2. EXHIBIT SPACE RENTAL:

- CEU/EBR Miami
OR CEU Anaheim**
Please indicate which Event:
- CEU/EBR Miami
 - CEU Anaheim
 - Commercial - \$1,000
 - Publisher - \$825
 - Non-Profit Org. - \$275
- (One Table at One Event)

- BOTH CEU/EBR Miami
and CEU Anaheim**  **Select both for
15% discount**
- Commercial - \$1,700
 - Publisher - \$1,403
 - Non-Profit Org. - \$468
- (One Table at Each Event)
- Yes, we are exhibiting at ENDOExpo 2019
and qualify for a total 25% discount:**
- Commercial - \$1,500
 - Publisher - \$1,238
 - Non-Profit Org. - \$413
- (One Table at Each Event)

3. TOTAL DUE: _____ x _____ = \$ _____
Number of Tables Rate indicated above Total Due

4. TABLE TOP EXHIBIT SPACE PREFERENCE:
Contact **Scott Zeller** at 856.302.0882 for the best selection when preparing to apply for Miami or Anaheim – or both!

5. EXHIBITORS YOU WOULD RATHER NOT BE NEAR:

6. PRODUCT AND SERVICES TO BE EXHIBITED:

- | | |
|--|---|
| <input type="checkbox"/> Association/Non-Profit | <input type="checkbox"/> Medical Software |
| <input type="checkbox"/> Diagnostic Equip./Service | <input type="checkbox"/> Pharmaceutical |
| <input type="checkbox"/> Food/Nutrition | <input type="checkbox"/> Publications/Educational |
| <input type="checkbox"/> Government Agency | <input type="checkbox"/> Research Equipment/Service |
| <input type="checkbox"/> Hospital/Health System | <input type="checkbox"/> Telemedicine |
| Recruitment | <input type="checkbox"/> Wellness |
| <input type="checkbox"/> Lab Equipment | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Market Research | _____ |
| <input type="checkbox"/> Medical Device | _____ |

7. PAYMENT INFORMATION:

Authorization for, or full payment of the total Table Top exhibit space rental charge must be enclosed with this application. Review cancellation and refund policy on next page.

- Invoice: payment due 30 days after invoice received:
- Check Enclosed: Payable to Endocrine Society
(Check must be in U.S. currency drawn on a US bank)
- Credit Card Authorization: Complete information below
___ American Express ___ Visa ___ MasterCard

Cardholder Name _____

Cardholder Signature _____

Card Number _____

Expiration Date _____ CVC Security Code _____ Amount of Payment _____

8. AUTHORIZED SIGNATURE:

We agree to abide by all rules and regulations governing our Table Top Exhibit space as printed on the reverse and which are part of this application. Acceptance of this application by the Endocrine Society constitutes a contract.

Name (Printed) _____

Signature _____

Title _____ Date _____

OPTION 1 - MAIL CHECK TO:

The Endocrine Society, PO Box 17027, Baltimore, MD 21297-0240

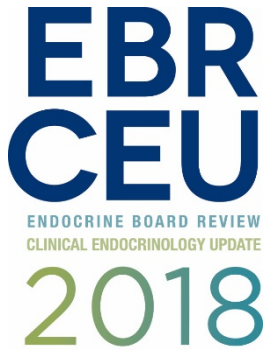
OPTION 2 - EMAIL CREDIT CARD PAYMENT ONLY TO:

ENDOpcessing@AFassanoCo.com

**USING ONLY THIS ENCRYPTION-FORCING
SUBJECT LINE:** [Confidential]CEU2018Application

Invoicing/Billing/Ordering Questions?
Contact Karen Kimakovich, Exhibit Specialist at 856.302.0887





EBR/CEU
MIAMI, FL

ENDOCRINE BOARD REVIEW
SEPTEMBER 4-5, 2018

CLINICAL ENDOCRINOLOGY UPDATE
SEPTEMBER 6-8, 2018

CEU
ANAHEIM, CA

OCTOBER 19-21, 2018

ENDOCRINE.ORG/CEU

Table Top Exhibit Rules and Regulations

The Endocrine Society, A. Fassano & Company, and their authorized representatives are hereinafter referred to as "Exhibit Management."

Exhibitor agrees to use and occupy Table Top exhibit space at the rental Facility provided for the purpose of exhibiting, subject to the conditions set forth herein, and to Exhibit rules and regulations between Exhibit Management and the Facility, which are hereby expressly incorporated herein by reference as though set forth herein in full.

CANCELLATIONS AND REFUNDS: Except as expressly set forth in this paragraph, Exhibit Management shall make no refunds of monies paid pursuant to Item 3. If an exhibitor's written notice of cancellation is received by June 1, 2018, then Exhibit Management shall refund to the exhibitor an amount equal to the amount the exhibitor has already paid, less a \$275 processing fee for each Table Top exhibit space canceled. Under no circumstances will a refund be made if notice of cancellation is received after June 1, 2018. If the CEU Event is canceled or postponed by reason of an Act of God, catastrophe, or other occurrence beyond the control of Exhibit Management, exhibitor shall be refunded that portion of their payment which has been made for the Exhibit/s, less the \$275 processing fee for each Table Top exhibit space.

SPACE ASSIGNMENT: All or any of the space herein above designated is subject to reassignment and rearrangement by Exhibit Management for any reason.

USE OF SPACE, SUBLETTING OF SPACE: No exhibitor will assign, sublet, or share the space allotted with another business or firm unless approval has been obtained in writing from Exhibit Management. Exhibitors are not permitted to feature names or advertisements of non-exhibiting manufacturers, distributors or agents in the exhibitor's display — parent or subsidiary companies excepted.

EXHIBITOR REPRESENTATION: Exhibitor agrees to appoint a duly authorized representative to have responsibility for, and be in attendance at its exhibit during Exhibit hours. No one under 16 years old will be admitted to the Exhibit at any time.

REASONABLE SIGHTLINE RULE: Pop Up Banners may be placed behind the Table Top to the distance of three feet from the rear wall as long as sightlines are adequate and nonobtrusive to adjoining or inline exhibitors.

The rules and regulations are based on the physical characteristics of the Facility, the wish to be equally fair to all exhibitors, and the safety of all concerned. Exhibitors who have special needs which require variance from these guidelines must submit a written request to the Exhibit Management Office for approval at least 60 days prior to the conference.

Exhibit Management reserves the right to require an exhibitor to alter the exhibit before the CEU event or on site. Necessary changes are to be made at the exhibitor's expense and are subject to the approval of Exhibit Management.

MANAGEMENT LIABILITY: Neither Exhibit Management nor the Facility, their agents or employees, shall be liable for any damage to property or loss of business to exhibitor or any person using its allocated space, or for loss by theft or other means.

INDEMNIFICATION: The Exhibitor on behalf of its employees, agents, customers and guests will protect, indemnify, and save harmless Exhibit Management, the Facility, and their agents, against and from any damage or penalty imposed for any violation of any laws or ordinances occasioned, caused, or contributed to by any willful or negligent act of the exhibitor, their employees, agents, customers or guests. Exhibitor, on behalf of itself, its employees, agents, customers and guests, will at all times protect, indemnify and save harmless Exhibit Management, the Facility, and their agents, against and from any and all loss, cost, claim, liability, damage or expense arising out of or from any accident or other occurrence in connection with the use or occupation by exhibitor of said Table Top space, causing injury to any person or property whomsoever, occasioned, caused or contributed to by any willful or negligent act of exhibitor, their employees, agents, customers or guests. Exhibitors must maintain a liability policy at the minimum of \$1 million with Exhibit Management, the Facility, and their agents listed as additional insured.

FOOD AND BEVERAGE GUIDELINES. All companies must adhere to the Food and Beverage Guidelines outlined in the Exhibitor Service Kit. No food or beverage may be served in the exhibit area without the prior approval of Exhibit Management. Alcoholic beverages may not be distributed in the exhibit area.

DEFAULTS: If exhibitor defaults in any of its obligations under this agreement, including any rule or regulation promulgated pursuant to this agreement, Exhibit Management may, without notice, terminate this agreement; retain all monies received on account of rental as liquidated damages, and remove said exhibitor, its employees, or agents and all of its merchandise and personal property from space contracted for and from the Facility.

BINDING OF CONTRACT: This agreement shall not be binding until accepted by Exhibit Management. Exhibitor shall not be entitled to exhibit unless the space rental has been paid in full.

RETAIL SALE OF GOODS & SERVICES: Retail sales may be permitted in the Table Top Exhibit Area, but it is the sole responsibility of the exhibitor to comply with Federal, State and Local Laws, Regulations and Ordinances concerning such sales, including tax and license fees. Exhibitor agrees to hold Exhibit Management, and the Facility harmless with respect to such compliance.

LABOR: Exhibitors are required to observe all contracts in effect between Exhibit Management, the Facility and any vendors involved.

CARE OF BUILDING AND EQUIPMENT: Exhibitors or their agents shall not injure or deface any part of the Facility, the Table Tops, or Table Top contents or Exhibit equipment and decor. When such damage appears, the exhibitor is liable to the owner of the property so damaged.

OTHER REGULATIONS: These rules and regulations are part of the contract for Table Top exhibit space, which becomes effective upon the acknowledgment of the receipt of the Table Top Application and Contract and full payment. Exhibit Management reserves the right to make such additional conditions, rules, and regulations as it deems necessary to ensure the success of the CEU event. All amendments that may be so made shall be equally binding on all parties affected by them, as are the original regulations.